

August 25, 2009

**Members Present:** Leighton Price, Christine Pratt, Alan Zanotti, Dick Quintal, Richard Knox & Donna Fernandes

**Absent:** Charlie Bletzer

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**5:00 pm Call to order and public comment –**

There is no public comment at this time.

**5:02 p.m. Welcome to new Board Member –**

Last week the Board of Selectmen appointed Downtown business owner Donna Fernandes to fill Mr. Hallisey's two-year vacancy. Mr. Price welcomes and introduces her to the rest of the Board.

**5:05 pm Further discussion of event parking –**

Mr. Price shares concerns that the MDA telethon on the waterfront last weekend caused parking problems when event organizers told people they could park in areas they should not have. Furthermore, the Chamber announced in the newspaper this week their street closings, from Union to Brewster Street for the Waterfront Festival, and they did not contact PGDC to approve it. Their festival event map also says there is no parking allowed on Water Street, even though streets closings are only from Union to Brewster Streets. Mr. Price spoke with Denis Hanks and he said the Chamber mailed a Request for Waiver of Parking, addressed to Mr. Price on April 5, 2009, to 11 Lincoln Street. Sent to the wrong address, PGDC did not receive this letter and Mr. Price feels this just underscores the need to identify the correct people to contact for approvals on the Events Application form. The Chamber acknowledged they will be blocking parking meters at the Festival and invited PGDC to invoice them for this, if necessary. Mr. Price will be meeting with Mrs. Arrighi this Friday on other matters and will discuss having the PGDC sign off on all future Event Applications. The Board decides to take no action at this time regarding charging the Chamber for blocking spaces during their event.

**5:20 p.m. Park Plymouth –**

**New Equipment and software updates:**

Verizon is working on quoting on better package for the Park Plymouth cell phones. The Cubic P&D monitoring system will not run with the VISTA operating system; Mr. Ruggiero will research computer systems that have XP. The Danka office copier is old and needs repairs. The repair technician came and suggested it will cost \$699 to repair it. Given the age of the machine, it appears purchasing a modern one will be cheaper than fixing the Danka. Mr. Ruggiero will research copier costs and email them to the Board so they can decide on how to move forward with a purchase.

**Taxi stands:**

Patrick O'Brien is out on vacation so there is no answer yet on whether or not Live Taxis can stand in between Water Street Lots One and Two. Ms. Pratt will also check with him on whether the same cab companies offered earlier are still available to us.

**Destination Plymouth:**

Kim spoke with DP Office Manager Georgia Stanley about uploading a current parking map to the website. It is in queue with the webmaster and she will email Kim as soon as it is on the site.

**MOA:**

Mr. Price and Ms. Pratt will meet with Mrs. Arrighi on Friday to discuss the MOA. Mr. Zanotti will join them.

**Park Plymouth position:**

Ms. Pratt received eight applications for the Park Plymouth Management position. She will scan the resumes and send them to the Board.

5:31 p.m.

**Financial Information –**

**Bills:**

**JR Lundborn Professional Associates**

Invoice # 27

Hearing Officer requests \$360.00

**Joyfly BUZZ | PR Marketing**

Week ending August 21, 2009

Park Plymouth Office \$400.00

Ms. Pratt needs to complete a payroll audit

**Mr. Knox motions and Mr. Zanotti seconds to pay the bills**

**Passed | 5-0-1**

**Old Colony Club ticket reimbursement:**

Mr. Zanotti sent a note to the Board letting them know the Old Colony Club reimbursed Mr. Boyer’s family for the parking ticket they received during a family funeral.

**Bike Racks:**

Ms. Pratt is trying to get on the agenda for the Historic District Commission. She is still collecting signatures for endorsement of the racks.

**Police Investigation regarding missing money:**

The Investigating Officer told Mr. Price there is no evidence to file any charges; the matter is now closed and PGDC will receive a report to that effect. Ms. Pratt will document this event as a matter of policy for the Risk Assessment.

**Discrepancies:**

Someone stole another meter and pole, this time across the street from Ziggy’s on the Waterfront. The Board asks Mr. Ruggiero to begin researching ways to improve securing the meters and associated costs.

**Parking Regulation RFP –**

Ms. Pratt still has not had an opportunity to draft this yet and hopes to by next week.

**Park Plymouth Position revisited–**

Mr. Quintal points out that because of privacy issues, the Management Position applications should not be emailed and applications are only for discussion in Executive Session. Ms. Pratt will speak with Roberta Kety about the correct hiring process and inform the Board on the correct way forward.

**5:51 pm Minutes –**

**July 14, 2009:**

**Ms Pratt motions to approve with a correction and Mr. Knox seconds** **Passed | 4-0-2**

Please note: Mr. Quintal and Mrs. Fernandes abstain because they were not part of that meeting.

**July 21**

**Ms. Pratt motions and Mr. Zanotti seconds to approve as written** **Passed | 4-0-2**

Please note: Mr. Quintal and Mrs. Fernandes abstain because they were not part of that meeting.

**July 28**

**Ms. Pratt motions and Mr. Knox seconds to approve with a correction** **Passed | 4-0-2**

**August 4, 2009**

**Ms. Pratt motions and Mr. Knox seconds to approve with a correction** **Passed | 4-0-2**

**6:10 p.m. Parking Alternatives –**

Mr. Knox shares the results of his “Resident’s only” parking meeting with the Board. He was very disappointed with the turnout, only 4 people showed to offer any input. The next meeting is for Businesses only and will take place on Sept 24, 2009 from 5-7 pm. Kim will help advertise the meeting in the same places again. Mr. Ruggiero will also blast out a notice to local businesses informing them of this meeting.

Mr. Knox continues to reach out to local organizations in hopes of gaining their input of the parking plan. He has reviewed seven other communities parking plans and shares some of the information with the Board.

The Board discusses how they can make better use of the Waterfront area so it is serving everyone. They also want to speak with the owner of 225 Water Street about PGDC placing a long term parking solution in that location and consider making spaces toward the water 2 hour time zones.

**6:34 pm Mr. Quintal motions to adjourn the Public Session and Mr. Knox seconds** **Passed | 6-0-0**

**6:34 pm Adjournment of the Public Meeting to Executive Session under the provisions of MGL, Ch. 39, sections 23A-24.**

**Ms. Pratt motions and Mr. Knox seconds to enter into Executive Session –**

Roll Call Vote –

Ms. Pratt – Yes  
Mr. Knox – Yes  
Mr. Quintal – Yes  
Mr. Zanotti – Yes  
Mrs. Fernandes – Yes  
Mr. Price – Yes

**7:00 p.m. Ms. Pratt motions to adjourn to Executive Session and Mr. Zanotti seconds**

**Passed | 6-0-0**

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Alan P. Zanotti, Secretary